

Minutes - LEAD Foundation Board Meeting

25 January 2026

Meeting called to order by Board President at 11:07.

Present at Meeting: Dave Arbogast, Rhonda Baker, Terry Baker, Lani Cahill, Marc Cohen, Belinda Contreras, Kenny Cook-Askins, David Dewbre, Grace Edinboro, Will Hicks, Shawnie Livera, Roni Lopez, Mike Mizner, Ken Parris, Jacob Rodriguez, Casandra Smith, Mike Smith. This constitutes a quorum of voting members. Non-voting members present: Dustin Dionne

Approval of Minutes: The minutes from the 10 JAN 2026 meeting were reviewed and approved as published. Move to approve minutes as published: Will Hicks; Seconded: Casandra Contreras. Approved: 100%.

Treasurer's Report:

Current balance **\$246,019.16** as of 25 JAN. New voting members as of today (1/10/26): Marc Cohen, Mike Mizner, Casandra Smith. Status of Monthly Reconciliation process: Current through DEC 2025.

- Move to accept the Treasurer's Report made by Belinda Contreras; Seconded: Kenny Cook-Askins. Approved: 100%

Old Business:

1. Move from Volusion to Wix completed. Volusion contract now cancelled. Closed.
2. CAT-T Tourniquets: we will ask Brigade Advisors to bring medical/STB training kits to IMAs and will issue them the CAT-T tourniquets to add to the kit. CACC failed to issue the tourniquets to Brigade Advisors this drill. Will come up with a new plan.
3. Update on the MOU between LEAD and CMD: Pending response from Mike Smith, then response from CMD. No change.
4. Microsoft is ending its Office E1 skew for non-profits. May get Business Basic. 300 accounts free or Business account for \$11K. 365 days to make a move. Status on IRS website could be a problem that costs full price. Basic Business accounts don't get Teams, keep email. IF the IRS status is fixed. Consensus is that we need to put our issues with the IRS in writing. We are still waiting on a path forward. It might be cadet.org, which is grandfathered at the higher numbers of accounts. But Matt Kus who controls access has been unresponsive. Update: Matt Kus heard from – owns the domain. May not be available to us as anticipated. Tech people will meet with Matt and try to work it out. There likely is a workaround giving individuals access to ShareDrive and Tools without email.
5. Update on the billeting reimbursements from encampment. Of the 14 CACC adults LEAD paid for, 3 remain unpaid or partially paid, Cecilia Espinoza owes \$735, Avant Horsley owes \$282, and Lorelei Santa Maria owes \$570. We have collected \$8237 of the total \$9871 we fronted. Mike Smith will follow up with Horsley. Grace Edinboro will continue to follow up with Espinoza and Santa Maria. No change. No further funds received. New Update: Discussion of sending a formal letter to request the funds, or a friendly phone call. LEAD will send a formal letter requesting the reimbursement giving 10 days to respond either by repaying or reaching out for accommodation or it will be turned over to the Cadet Corps as a personnel action.

New Business.

1. CPT Rene Martin requesting LEAD serve as the 501(C)3 to make purchases not allowed in the state budget process. Will LEAD process STARBASE's funds. STARBASE Porterville, but STARBASE CSLO may want this support as well. Programming for STARBASE would support the CACC mission and PMA. Benefits are to CACC, not LEAD. He's getting grants to fund this. Will mostly be larger checks. Our intent would be to get into an MOU between LEAD and STARBASE Porterville. His events may also support Naval Sea Cadets and Civil Air Patrol. For Encampment STARBASE is supporting the Space Pathway program, including FTU, ENG, DTU, and ATU. Any interest accrued would be LEAD's funds. Mike Smith moves to authorize serving STARBASE Porterville as their 501(c)3 pending concurrence of the Treasurer and authorization of the MOU between CMD and LEAD. Seconded by Belinda

Contreras. 2 Abstains. 14 Aye. Passes. Belinda Contreras moves to immediately accept \$1250 check and support his outgoing needs. Seconded by Rhonda Baker. 1 Abstention. 15 Aye. Passed.

2. Terry Baker moves to authorize up to \$2000 for purchase of one used .22 Anschultz Target Rifle and equipment. Second by Dave Arbogast. To be used for training high performing marksmanship cadets. 1 Abstention. 14 Aye. Passed.
3. We need a new ID Card printer – the current machine is dying. Discussed having a technician come out to repair it or give a quote. Mike Smith moves to authorize up to \$2500 to get a technician to come out and repair it. Approved 100%. Asking fulltime staff to coordinate technician visit. A replacement may be cheaper to replace. FTM to research replacement with guidance on specifications from Dave Dewbre. Further approval on actual purchase to be made once we have more information.
4. Election of President and Secretary. Nominees for Secretary: Grace Edinboro. By Will Hicks, Seconded by Casandra Smith. Vote approved 100%. Nominations for President: Dave Dewbre . Moved by Edinboro, seconded by Will Hicks. Approved 100%.

The meeting was adjourned at 12:27.



DAVID DEWBRE
LEAD Board President
25 JAN 2026