

Minutes - LEAD Foundation Board Meeting

10 January 2026

Meeting called to order by Board President at 11:37.

Present at Meeting: Rhonda Baker, Terry Baker, Lani Cahill, Belinda Contreras, David Dewbre, Grace Edinboro, Will Hicks, Shawnie Livera, Roni Lopez, Ken Parris, Jacob Rodriguez, Mike Smith, and Dan Word. This constitutes a quorum of voting members. Non-voting members present: Dennis Sirkin, Susan Sirkin, Sarahy Barrera.

Approval of Minutes: The minutes from the 6 DEC 2025 meeting were reviewed and approved as published. Move to approve minutes as published: Ken Parris; Seconded: Belinda Contreras. Approved: 100%.

Treasurer's Report:

Current balance **\$240,341.65** as of 9 JAN. New voting members as of today (1/10/26): Parris, Cook-Askins, Edinboro, R. Baker, T. Baker, Arbogast, Lopez, Livera, Contreras, Hicks, M. Smith, Jacob Rodriguez, Word

- IRS Status: No change. Perceived to be valid online.
- Status of Monthly Reconciliation process: Current through DEC 2025.
- Will Hicks asking status of reimbursement for a 15th Bde activity. Susan will check and take action.
- Lani Cahill asking for reimbursement for the Halloween Pary supplies.
- Move to accept the Treasurer's Report made by Belinda Contreras; Seconded: Ken Parris. Approved: 100%

Old Business:

1. Move from Volusion to Wix completed. Still need to cancel Volusion contract. Casandra Smith is working the Volusion cancellation. Should be completed this week.
2. LEAD Plaques: Found another source for LEAD plaques and ordered them. Closed.
3. CAT-T Tourniquets: we will ask Brigade Advisors to bring medical/STB training kits to IMAs and will issue them the CAT-T tourniquets to add to the kit. No change.
4. Update on the MOU between LEAD and CMD: Pending response from Mike Smith, then response from CMD. No change.
5. Microsoft is ending its Office E1 skew for non-profits. May get Business Basic. 300 accounts free or Business account for \$11K. 365 days to make a move. Status on IRS website could be a problem that costs full price. Basic Business accounts don't get Teams, keep email. IF the IRS status is fixed. Consensus is that we need to put our issues with the IRS in writing. We are still waiting on a path forward. It might be cadet.org, which is grandfathered at the higher numbers of accounts. But Matt Cross who controls access has been unresponsive. No change.
6. Update on the billeting reimbursements from encampment. Of the 14 CACC adults LEAD paid for, 4 remain unpaid or partially paid, Cecilia Espinoza owes \$735, Avant Horsley owes \$282, and Lorelei Santa Maria owes \$570. We have collected \$8237 of the total \$9871 we fronted. Mike Smith will follow up with Horsley. Grace Edinboro will continue to follow up with Espinoza and Santa Maria.
7. 2026 Budget. Closed.

New Business.

1. Grace Edinboro moved, Ken Parris seconded that we authorize \$2500 to purchase badges: MKS, Culinary, STARBASE, Medic, Recruiter. Approved 100%.
2. Ken Parris moves that we give a new badge to CACC Commander for retention as a sample set. Seconded by Will Hicks. Approved 100%
3. Received grant Military Department Support Fund for \$4000 in scholarship fund for the UK Staff Ride. Ken Parris moves to accept these funds. Belinda Contreras seconded. Approved 100%.
4. Do we want to apply for an OES CERT Grant from Listos? Need backpacks, other training materials. Dan Word moves that we apply for the current CERT grant, details to be worked out. Seconded by Terry Baker. Approved. 100%

5. Lani Cahill moves that we retroactively approve the NRA marksmanship grants we've requested in the past. Dan Word seconded. Approved 100%
6. Grace Edinboro moves to run UK Staff Ride funds through LEAD. Seconded by Ken Parris. Approved 100%
7. Looking for LEAD volunteers to support IMA snacks (donuts, coffee, hot chocolate, etc.). Dan Word volunteers.
8. Lani Cahill moves to provide up to \$1500 two porta potties for the range at Marksmanship Competition. Seconded by Will Hicks. Approved 100%
9. Discussed issue of an extra scholarship to motivate cadets to apply for Adv Camp leadership positions. Decided to stick with motivating with black berets.
10. Discussion: Jacob Rodriguez wants LEU to do a paintball activity during encampment. Would cost about \$1600. Not a law enforcement activity, more team building. Concern about the safety aspect of pointing weapons at other people. Some support for a pistol range. Jacob Rodriguez moves to authorize up to \$2000 for LEU morale activity. Lani Cahill seconds. Aye: 4, Nay: 7, Unknown: 1. Motion fails.

The meeting was adjourned at 12:40.



DAVID DEWBRE
LEAD Board President
10 JAN 2026