

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

LEAD Foundation

1. Call to Order

The meeting of the Board of Directors of LEAD Foundation was held at the 1301 Building at Camp San Luis Obispo on 13 September 2026 at 10:32 a.m. Belinda Contreras called the meeting to order.

- Directors Present: Belinda Contreras, Vice President/Director;; Michael Smith, Director; Kenneth Parris, Director (virtually); Michelle Breig, Secretary/Director; Grace Edinboro, Director; Kenneth Cook-Askins, Director; Daniel Word, Director; William Hicks, Director.
- Directors Absent: Susan Sirkin, Treasurer/Director; David Dewbre, President/Director

This constitutes a quorum.

Members and Guests Present: Lisa Cherry, Allen Goodwin, Michael Mizner, Marc Cohen, Denise VanLoo, Sarah Barrera, Casandra Smith, Lani Cahill, Rhonda Baker, Terry Baker, Dustin Dionne, Andrew Roach

2. Informational Discussion lead by Michael Smith regarding Bylaw changes and what that means for member participation during LEAD Foundation meetings. New Membership approval process discussed; Board of Directors will review the recommendation of the Membership Committee and new memberships will be voted on by name by the Board of Directors in a closed meeting. Further discussion regarding how motions and voting should proceed for clarity and timeliness.

3. Treasurer's Report

Roni Lopez confirmed that the accounts are reconciled and up to date. Grace Edinboro stated that a \$4000 e-check was recently sent to CMD for reimbursement of \$4000 grant for the UK Staff Ride which was canceled.

Motion to Approve: Will Hicks

Seconded: Michelle Breig

Vote: Approved unanimously.

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4. Minutes

Belinda Contreras made a motion to approve the minutes from 7 July 2026. Motion seconded by Michelle Breig. Vote: Approved unanimously.

5. Michael Mizner requested further clarification on LEAD IT Subcommittee's goals and intentions are. Michelle Breig and Lisa Cherry volunteered to be on the Subcommittee. Further discussion tabled as Kenneth Parris lead the discussion regarding formation of the subcommittee and he is not in attendance.

6. Motion by Grace Edinboro to approve \$200 to Marc Cohen to make embroidered uniform badges for OCP that are authorized in CR1-7. This will procure 100 patches at \$2 each. They will sold in the Cadet Store for \$5 each for a small profit.

Seconded: Belinda Contreras

Vote: Approved unanimously.

7. Motion by Kenneth Parris to approve \$1400 for porta potties needed for Blue Division XTC. The hosting school is not providing access to bathrooms for the event. Without approval the event cannot be held there.

Seconded: Will Hicks

Vote: Approved unanimously.

9. Discussion lead by Andrew Roach

a. One of his engineers has not received their previously approved reimbursement of \$206.98. Andrew Roach to forward details for follow up with the Treasurer.

b. Status of features, AI tokens, technology costs, savings and benefits.

8. Motion by Dustin Dionne to approve increased budget of \$1000 (from \$500 previously approved) for upcoming motor skills.

Seconded: Daniel Word

Vote: Approved unanimously.

9. Motion was made by Daniel Word via email on August 24, 2026 to approve sponsorship of a vendor booth at upcoming California Community College Association of Occupational Educators.

Seconded: Kenneth Parris

Vote: Approved with 6 votes via email in August.

9. Adjournment

There being no further business, the general meeting adjourned at 11:29 PST for the closed session.

CLOSED SESSION:

The closed session began at 11:33 am PST.

- Directors Present: Belinda Contreras, Vice President/Director;; Michael Smith, Director; Michelle Breig, Secretary/Director; Grace Edinboro, Director; Kenneth Cook-Askins, Director; Daniel Word, Director; William Hicks, Director.
- Secretary Michelle Breig submits the approval recommendation from the Membership Committee of the following individuals:

Belinda Contreras; Casandra Smith; Dennis Sirkin; Grace Edinboro; Marc Cohen; Michael Smith; Michelle Breig; Rhonda Baker; Susan Sirkin; Will Hicks.

Each applicant was voted on individually.

Membership for all applicants listed were approved unanimously.

There being no further business, the closed session was adjourned at 11:36am PST.

Submitted By:

Michelle Breig, Secretary